

**TOWN OF ELLINGTON**  
**WATER POLLUTION CONTROL AUTHORITY**

**REGULAR MEETING**  
**December 16, 2008**

**Members Present:** Daniel Parisi (Chairman), Shawn Koehler and Tim Kiessling

**Others Present:** Peter Williams, WPCA Administrator

**I. CALL TO ORDER:**

Chairman Daniel Parisi called the meeting to order at 7:01 p.m.

**II. CITIZENS FORUM / PUBLIC COMMENTS: NONE**

**III. OLD BUSINESS:**

**1. Facilities Update:**

**i. Crystal Lake System** – The town engineer has requested a meeting with the State DEP to go over the proposed sewer service area map dated 11/3/08. Hopefully this can be done before the next WPCA meeting.

**ii. Hockanum System** – The revised language for Excess flow Charges have been revised and are being reviewed by the Town Attorney.

**V. NEW BUSINESS:**

**1. FOG – (Fats, Oils & Greases)** – The State DEP has clarified the requirements for the FOG General Permit with a Guidance Manual for Food Preparation Establishments that was received December 9, 2008. The Ellington WPCA, under this general permit, is the local authorized agent responsible for overseeing permit compliance. A clear set of procedures needs to be established for permit administration. A 3 step action outline was presented for review.

1. Determine Class III and IV food preparation establishments that are connected to the Sewer System.
2. Notify each establishment that they need to conform to the requirements of the FOG General Permit.
3. Monitor maintenance reports for each establishment.

North Central Health District has been requested to supply a list of food establishments that will be effected by the FOG General Permit.

**VI. ADMINISTRATIVE:**

**1. Design, Construction & Maintenance Reports**

- i. The maintenance cost will be going over the budgeted amount shortly. This is due to starting the cleaning of all sewer lines sooner than anticipated. A revised budget for this work will be presented at the next meeting for review and necessary action.

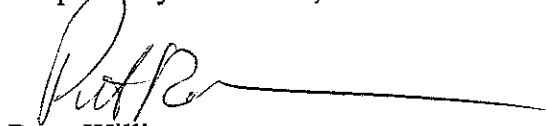
**2. Approval of Minutes**

**MOTION (KIESSLING) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF NOVEMBER 18, 2008.**

**VIII. ADJOURNMENT:**

**MOTION (KIESSLING) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 7:38 P.M.**

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Peter Williams', followed by a long horizontal line extending to the right.

Peter Williams  
WPCA Administrator